

# The Regional Arts Fund

## Quick Response Grant Guidelines & Application Form



Australian Government  
Regional Arts Fund



The Regional Arts Fund (RAF) is an Australian Government initiative supporting the arts in regional and remote Australia and delivered in Tasmania in partnership with Tasmanian Regional Arts.

The aim of the Quick Response Grant program is to increase the professional profile, expertise and employment of Tasmanian artists and artworkers. Funding is available to an artist or organisation for the participation in unique and unforeseen project and/or professional development opportunities that do not fit within other funding cycles.

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**Grants** up to \$1500 to assist individuals and groups to undertake:

- Professional development by Tasmanian artists in Tasmania, interstate or overseas (see \* below);
- Employment of professional artists to conduct seminars and forums, which develop professional arts practices and share skills within the arts community; and
- Eligible projects in any artform that fall outside of existing funding program deadlines.

### Guidelines

*To be considered for funding an applicant must:*

- Be a Tasmanian artist / arts worker / group / organisation
- Demonstrate that there is no other funding program for which the proposal is eligible either by its nature or its timing.
- Provide details of the professional development outcomes of the project
- Detail how the applicant will build on existing professional skills
- Contact the TRA Regional Arts Development Officer (RADO) in your region before submitting an application

### Assessment Process

A decision will be made within five working days of receipt of application and the applicant will be notified within ten working days. Please attach any essential support material for your submission such as CV's.

### Ineligibility

It should be noted that projects will not be considered for funding where projects:

- Have already occurred
- Are part of normal curriculum based activities as part of formal education including University (under graduate and post graduate) and TAFE
- Are fund raising in nature
- Are an art prize or competition
- Are linked to a festival activity funded through Festivals Australia
- Are for touring performances and exhibitions
- Are exclusively for film and cultural heritage purposes
- Require funds for international travel (\*note that international projects *are* eligible where the applicant funds their own international travel and funds are sought for other professional development costs)

### Funding limitations:

QRG grants can only be awarded to any recipient to the combined value of \$2,500 over a four year period.

## Acknowledgment

Funded projects should be publicly acknowledged in the following manner:

- The Regional Arts Fund logo must be included in a prominent place on all advertising and promotional material associated with the project (for example: media releases; brochures; flyers; posters; press advertisements; and programs).
- Advertising and promotional material associated with the project should also contain the appropriate accreditation of the Regional Arts Fund in a prominent place. The text of the message is as follows: ***The Regional Arts Fund is an Australian Government initiative delivered in partnership with Tasmanian Regional Arts (TRA logo and RAF logo – available at [www.tasregionalarts.org.au](http://www.tasregionalarts.org.au))***
- Media Releases must include an acknowledgment for example: ***The project was made possible by the Australian Government's regional arts program, the Regional Arts Fund, which gives all Australians, wherever they live, better access to opportunities to practise and experience the arts.***

## Acquittal

All successful applicants must fill in the QUICK RESPONSE GRANT ACQUITTAL form within 90 days of the project completion, and return it with any support material considered relevant to the project. This must include good quality photographs (preferably JPEG) of the project and any media clippings of the project. Copies of the QRG acquittal form are available on the TRA website or via one of the TRA offices listed below:

## Latrobe

*Contact: Eunice Horne RADO North West*

Cnr George and James St  
PO Box 172 Latrobe TAS 7307  
[eunice@tasregionalarts.org.au](mailto:eunice@tasregionalarts.org.au)  
Tel 03 6426 2344  
Fax 03 6426 2889

## Launceston

*Contact: Angela Barrington RADO North*

The Studio QVMAG Inveresk  
PO Box 898 Launceston TAS 7250  
[angelabarrington@tasregionalarts.org.au](mailto:angelabarrington@tasregionalarts.org.au)  
Tel 03 6323 3786  
Fax 03 6323 3783

## Hobart

*Contact: Leigh Tesch RADO South*

120a Salamanca Arts Centre  
77 Salamanca Place Battery Point TAS 7004  
[leigh@tasregionalarts.org.au](mailto:leigh@tasregionalarts.org.au)  
Tel 03 6224 6318  
Fax 03 6224 0245



File no: \_\_\_\_\_



**Australian Government**  
**Regional Arts Fund**

## Quick Response Grant - APPLICATION FORM

**Project Name:** \_\_\_\_\_

**Amount Requested** from the Regional Arts Fund: \$ \_\_\_\_\_

### Applicant

Organisation/ Group/ Individual name: .....

Contact person: ..... Position: .....

Postal Address: ..... PC: .....

Telephone: ..... Fax: ..... Email: .....

Are you incorporated Yes / No

Are you registered for GST? Yes / No Your ABN .....

Signed: ..... Date: .....

I have read the guidelines of the Regional Arts Fund, and I agree to undertake this project as described if the application is successful.

### Short Project Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Location of Project:** \_\_\_\_\_

**Location Postcode:** \_\_\_\_\_

**Project start date:** \_\_\_\_\_

**Project finish date:** \_\_\_\_\_

### Art Form/s (Please Circle):

Circus	Craft	Dance	Design	Literature	Theatre	Visual Arts
Multi Art form	Music	New media	Photography	Screen	Other	

### Target Group/s (Please Circle only those groups that are specifically targeted by your project)

Children 0-12	Youth 13-27	Elderly	Men	Women	Indigenous	Culturally & Linguistically Distinct	People with Disabilities	General population
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Estimated number of participants		Estimated audience numbers:		Number of artists and arts workers:	paid	Number of artists and arts workers:	unpaid:
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**Artist/s and arts workers** involved and their role

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**Professional Development** please list in dot form the outcomes of the project

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**Budget** (*Total income should match total expenses*)

Expected Income	Source/s	\$
Earned Income		
Local Govt		
State Govt		
Federal Govt		
Sponsorship		
Other Grants		
fundraising & donations		
Your Own Contribution	Cash	
	In-kind	
Volunteer Hrs	@ \$20/hr	
Other		
<b>Subtotal</b>		
<b>Grant request</b>		
<b>Total Income</b>		

Expected Expenses	Total cost \$	Amount that is funded through this application \$
Artist Fees (include volunteer hrs)		
Project costs		
Regional Travel & Allowances		
Marketing		
Administration		
<b>Sub total</b>		
<b>Grant request</b>		
<u>Budget Notes:</u>		
<b>Total Expenses</b>		